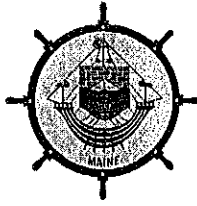


Town of Eliot



Capital Improvement Committee

Capital Improvement Committee

MINUTES

Monday, March 1, 2021 at 4:30 p.m. via Zoom

1. Present: Ed Henningsen, Pam Mondschein, Bradford Swanson, Megan Zotara, Dana Lee
2. Absent with notice: Sam Scott
3. Minutes of 2/16 21 – Megan made a motion to approve the amended minutes and Ed seconded with unanimous approval.
4. Review of Architects RFQ – The Committee reviewed the RFQs from Harriman, Port City Architecture, Port One Architects, Placework, Oak Point, Haley Ward, and Coastal. During the discussion it was decided to limit the interview process to the three firms that best met our requirements: Placework, Oak Point, and Port City Architecture. The proposed date is Friday, March 12, 2021 with 9 a.m., 10 a.m., and 11 a.m. interviews in person at the Town Hall Select Board Room. The Committee is to carefully study the three proposals in preparation for the meeting and bring questions/issues to be addressed by the firms.
5. Police Heating Alternatives: Dana and Ed will be meeting tomorrow to discuss proposals.
6. Energy Logging: Ed provided Megan with the electric usage data compiled so far. Megan is investigating which program would be best to use to keep this date updated.
7. American Legion Hall: Megan noted that Dana Norton has spoken with her about questions he has about the American Legion Hall. He will contact with Dana with his questions.
8. Next meeting: Friday, March 12, 2021, 9 a.m. at Town Hall
9. Megan made a motion to adjourn the meeting at 5:00 p.m. and Ed seconded with unanimous approval.